

**GRADUATE COUNCIL
MINUTES OF THE MEETING OF OCTOBER 17, 2018
3:30 P.M., GUC 200**

The UNA Graduate Council met at 3:30 p.m. on October 17th at GUC 200.

Attendees: Ms. Bliss Adkison, Dr. Sara Lynn Baird, Dr. Jana Beaver, Ms. Alyson Bergner, Dr. Joy Borah, Dr. Wendy Darby, Dr. Leah Graham, Dr. Matt Green, Dr. Chanho Kang, Dr. Katie Kinney, Mr. Derek Malone, Ms. Laura Martin, Dr. Kristy Oden, Dr. Vickie Pierce, Ms. Kristen Sinden, Dr. Jessica Stovall, Ms. Kaitlyn Tew, and Dr. Leah Whitten

Not in Attendance: Dr. Greg Carnes, Dr. Shaun Davenport, and Dr. Craig Robertson

Guest present: Ms. Judy Butler, Dr. Amber Paulk, Dr. Quinn Pearson, Dr. Michael Stocz and Dr. Ryan Zayac

AGENDA

1. Approval of the Agenda

Motion was made by Dr. Matt Green to approve agenda. Motion was seconded by Dr. Jessica Stovall. Motion carried.

2. Approval of the minutes of the meeting of August 22, 2018

Motion was made by Dr. Kristy Oden to approve meeting minutes of August 22, 2018. Motion was seconded by Dr. Wendy Darby. Motion carried.

3. Report from the Graduate Advisory Council

Report was made by Dr. Jana Beaver for the Graduate Advisory Council. The Graduate Advisory Council recently had their first meeting of the year. Discussion items from the Graduate Advisory Council meeting:

- a. Charge - make recommendations to the departments concerning curriculum changes or processes;*
- b. Student Grades – Grades are currently being populated in order for students to be able to review grades before Spring. Student were only able to review grades at end of Spring;*
- c. Registration – Leana Wilson opened registration the entire semester; this was beneficial, it was easier on staff to get everyone registered in the last few days. In the Spring students only had three days to register, Friday, Saturday, Sunday, with classes starting on Monday in March or October;*
- d. New Online Steering Committee – headed by the collegis group; the committee will be working with all of the undergraduate and graduate programs;*
- e. Re-activation Policy – investigating efforts to improve process for graduate students so they do not have to re-apply when they miss a semester; it will be much easier on staff, faculty and students;*
- f. Academic Standing Procedures – results are forthcoming and will be shared with the group.*
- g. Student Research Center – there is a GA position posted, the position will start in the spring. The center is for graduate students interested in working in research.*

4. Elect Vice Chair to the Graduate Council

Dr. Jessica Stovall volunteered to be the Graduate Council Vice Chair

5. Consideration of the Graduate Faculty Applications for:

a. Mr. Kevin Hall – Department of History, College of Arts and Sciences

Motion was made by Dr. Matt Green to contingently approve Mr. Kevin Hall, upon receiving additional qualifying information from the History Department after Mr. Hall defends his dissertation on November 6th. This will not have to go before the committee on the next meeting in December; it was discussed to be done via e-business. An email will be sent out to the council with this qualifying information when received from Dr. Matthew Schoenbachler, Interim Chair, History Department. Motion was seconded by Dr. Wendy Darby. Motion carried.

b. Dr. Lauren Reynolds – Department of Foreign Languages, College of Arts and Sciences

c. Dr. Andrea Nate – Department of Foreign Languages, College of Arts and Sciences

d. Dr. Jian Chen – Department of Geography, College of Arts and Sciences

Motion was made by Dr. Jana Beaver to approve the Graduate Faculty Applications for Dr. Lauren Reynolds, Dr. Andrea Nate, and Dr. Jian Chen. Motion seconded by Dr. Wendy Darby. Motion carried.

6. Awards Gala Graduate Student Recognition – Dr. Katie Kinney

The COAD proposes graduate awards for the following:

- a) Outstanding Scholarship (a copy of the criteria is included in the attachments)
- b) Outstanding Teaching (a copy of the criteria is included in the attachments)
- c) Outstanding Service (a copy of the criteria is included in the attachments)

The COAD proposes that the Graduate Council construct the procedures and criteria for these recognitions, as their charge includes “making recommendations concerning graduate program policies, procedures, curricula, and student matters.” It is recommended that the committee use the VPAA awards procedures and criteria as a model, as the intent and timelines are similar.

Motion was made by the group to move this as an Information item for December meeting; have the Graduate Advisory Council review and develop the criteria for the awards. Since this will coincide with the existing nominations next year, the February deadlines will possibly need to be extended. The motion was made by Dr. Matt Green to approve. Motion was seconded by Dr. Chanhong Kang. Motion carried.

College of Arts and Sciences

Action Items

7. Consideration for the request from the Department of Mathematics to request a course name change for MA 630 (from Topics in Advanced Mathematics to Foundations of Advanced Mathematics), and a change in course description.

Motion was made by Dr. Wendy Darby to approve the request from the Department of Mathematics to request a course name change for MA 630 and a change in course description. Motion was seconded by Dr. Kristy Oden. Motion carried.

8. Consideration for the request from the Department of Mathematics to request a course number change from MA 617 to MA 635.

Motion was made by Dr. Jessica Stovall to approve the request from the Department of Mathematics to request a course number change from MA 617 to MA 635. Motion was seconded by Dr. Wendy Darby. Motion carried.

College of Business

Information Item

9. Consideration of request from MBA/MAcc programs to offer an option for admission instead of a test score to include Beta Alpha Psi honor organization membership

Action Item

10. Consideration of request from MBA/MAcc programs to amend full-time student status from 9 hours to 8-9 hours. (COAD approval obtained 8/20/18).

Motion was made by Dr. Wendy Darby to approve the request from MBA/MAcc programs to amend full-time student status from 9 hours to 8-9 hours. Motion was seconded by Dr. Chanho Kang. Motion carried.

College of Education and Human Sciences (COEHS)

Information Items

11. Request from Elementary Education regarding ECE 570 to:
- Add a space between “Childhood” and “Education”
 - Add “s” to “Credit” to make plural (since changing to 3 hours)
 - Correct spelling of “wilt” to “will”

Action Items

12. Request from Elementary Education regarding ECE 570 to change credit hours from “1” to “3”.

Motion was made by Dr. Beaver to approve the request from Elementary Education regarding ECE 570 to change credit hours from 1 to 3. Motion was seconded by Dr. Kristy Oden. Motion carried.

13. Request from the Departments of Counselor Education and Psychology to offer an Accelerated Master’s Program in collaboration with the Department of Counselor Education.

No action required; this was changed to be present as an information item.

14. Request from COEHS to develop a new Master of Science degree in Sport & Recreation Management with all affected courses made for delivery online.

Motion was made by Dr. Matt Green to approve a new Master of Science degree in Sport & Recreation Management. Motion was seconded Dr. Jana Beaver. Motion carried.

15. Request from COEHS to create the following new courses:

- a. SRM 550: Qualitative Research Methods in SRM
- b. SRM 695: Thesis
- c. SRM 655: Sport Consumer Behavior
- d. SRM 665: Risk Management in SRM
- e. SRM 602: Recreation, Event, & Tourism Management
- f. SRM 555: Quantitative Research Methods in SRM
- g. SRM 650: eCommunications in Sport
- h. SRM 615: Finance & Accounting in SRM
- i. SRM 612: Evaluating Recreation Services
- j. SRM 693: Comprehensive Exams

Motion was made by Dr. Jana Beaver to approve COEHS to create the new courses. Motion was seconded by Dr. Jessica Stovall. Motion carried.

16. Request from COEHS to change the following course number/title/description:

- a. HPE 680: Trends & Issues in HPE and Related Disciplines
- b. SRM 600: Marketing in SRM
- c. SRM 690: Independent Study
- d. SRM 610: Sport Facility Planning & Organizational Behavior
- e. HPE 601: Advanced Coaching Techniques

Motion was made by Dr. Jessica Stovall to approve the request from COEHS to change the course numbers/title/description. Motion was seconded by Dr. Chanho Kang. Motion carried.

17. Request from COEHS to begin offering the following courses online, in addition to the current "on campus" offerings:

- a. SRM 544: Recreation for Special Populations
- b. HPE 675: Legal Issues in SRM

Motion was made by Dr. Kristy Oden to approve the request from COEHS to begin offering courses online. Motion was seconded by Dr. Wendy Darby. Motion carried.

18. Request from COEHS to (1) change the following course number/title/description, and (2) Change course prerequisites:

- a. SRM 605: Media Relations in SRM
- b. SRM 675: Administration of Health & Physical Education Related Programs

Motion was made by Dr. Matt Green to approve the request from COEHS to change the course number/title/description, and change course prerequisites. Motion was seconded by Dr. Chanhong Kang. Motion carried.

19. Request from COEHS to (1) create the following new course: SRM 685 Internship; and (2) add/increase course fee.

Motion was made by Dr. Matt Green to approve the new course SRM 685 Internship. Motion seconded by Dr. Jana Beaver. Motion carried.

The add/increase course fee will need to follow the Internal Course Fee Protocol before this is presented and approved by the council. Approval will be contingent on discussions between the Dean and Provost, and must be board approved.

Anderson College of Nursing and Health Professions

Information Item

20. Proposed Editorial Change as a result of name change to Anderson College of Nursing and Health Professions and approval of new MSN track, Family Nurse Practitioner

Action Items

21. Request from ACONHP to propose new courses:
- a. NU640R: Introduction to Family Nurse Practitioner
 - b. NU641R: Family Nurse Practitioner I
 - c. NU642R: Family Nurse Practitioner II
 - d. NU643R: Family Nurse Practitioner III
 - e. NU644R: Family Nurse Practitioner IV
 - f. NU645R: Family Nurse Practitioner V

Motion was made by Dr. Wendy Darby to approve the request from ACONHP to propose new courses. Motion seconded by Dr. Matt Green. Motion carried.


Adjourn

Motion was carried to adjourn at 4:30 p.m.

Submitted by:
Melissa Clark



Dr. Leah Whitten, Chairperson



Date